

UNITED OF OMAHA

Contracting Checklist

Age	nt/Agency:
Dire	ect Upline: Agent #:
Docu	aments To Be Completed & Returned:
	Contract Information and Signature Form
	Fair Credit Reporting Act Disclosure
	VectorOne Debit-Check Agent/Agency Authorization Form
	Due Diligence Requirement (If Applicable)
	Individual State License(s)
	Corporate State License(s) (If Applicable)
	Proof of E&O
	Voided Check (OPTIONAL)
	Life Issue Advanced Commissions Amendment w/Debt Verification Authorization (OPTIONAL)
	Health Issue Advanced Commissions Amendment w/Debt Verification Authorization (OPTIONAL)

SEND TO:

Mail: Attention: Life Licensing American Brokerage Services 803 East Willow Grove Avenue Wyndmoor, PA 19038 Email: lifesubmission@absgo.com

UPDATED 5/11/2023 ALL Contracts



805 E. Willow Grove Avenue-Suite 2B Wyndmoor, PA 19038 <u>WWW.ABSGO.COM</u>

Phone: 215.233.9410 Fax: 215.233.9416

States Requiring Income Tax Withholding for Non-Resident Commissions

- California 7 percent applies to Individuals and Corporations
- Nebraska 6 percent applies to Individuals and Entities where at least 80% of shareholders are performing the services
- Pennsylvania 3.07 percent applies to individuals only

Three states currently require withholding of income taxes on non-resident commissions paid for sales in those states. This pertains to Life business.

Withheld state taxes for the current tax year will be reflected at year-end on the agent's IRS Form 1099.

The tax applies to producers who are not residents of those states but receive commissions for sales within the state. We recommend that you consult with your tax advisor if you have any questions. Non-resident agents are responsible for reporting all commissions for business in these states in accordance with respective state laws.

Please refer to the individual state revenue department websites for further advice.

California Franchise Tax Board https://www.ftb.ca.gov/

Nebraska Department of Revenue https://revenue.nebraska.gov/

Pennsylvania Department of Revenue https://www.revenue.pa.gov/



Debit-Check Agent/Agency Authorization Form

Vector One Operations, LLC dba Vector One (collectively with its affiliates, "Vector One") manages the secured web portal interactive computer service provided by Debit-Check.com, LLC a ("Debit-Check"). This Debit-Check Agent/Agency Authorization Form is by and among the undersigned ("you", "me", "I" or "my"), Vector One, and the Company (as defined below) and is used by Debit-Check subscribers who desire to be granted authorization from you for the submission and/or receipt of your personal information to the Debit-Check service as necessary to conduct a commission related debit balance screening. The undersigned company and its affiliates and authorized third parties (collectively, the "Company") is a Debit-Check subscriber. Accordingly, as part of the contracting and appointment process or determination of eligibility for advancement of commissions, the Company may conduct a commission related debit balance screening via Debit-Check in order to determine your eligibility and may continue to conduct periodic commission related debit balance screenings as determined in the Company's sole discretion following the engagement of any employment, appointment, contract, tenure, or other relationship with the Company.

Access to Debit-Check Information: You can obtain your commission related debit balance information by contacting the Vector One Agent Hotline at (800) 860-6546.

AGENT/AGENCY'S STATEMENT – READ CAREFULLY

The Company is hereby authorized to obtain and conduct a commission related debit balance screening through Vector One's Debit-Check secured web portal to determine if another Debit-Check subscriber has posted that I have an outstanding commission related debit balance. I understand that the Company may consider the results of the commission related debit balance screening in order to determine my eligibility to be contracted and appointed or determine my eligibility for advancement of commissions as an insurance producer and may continue to conduct periodic commission related debit balance screenings as determined in the Company's sole discretion following the engagement of any employment, appointment, contract, tenure, or other relationship with the Company. I understand and acknowledge that the Company may obtain commission related debit balance information through Debit-Check as state law allows. I understand that my information, including my name and social security number ("My Information") may be used for the purpose of obtaining and conducting a commission related debit balance screening. I further understand that in the event of termination or expiration of my employment, appointment, contract, tenure, or other relationship with the Company, whether voluntary or involuntary, if a commission related debit balance is owed to the Company, the Company may post My Information to the Debit-Check service which may be accessed by Debit-Check subscribers until such time the debit balance is satisfied or otherwise removed.

California di California i california
BY SIGNING BELOW, I HEREBY (PLEASE INITIAL ALL STATEMENTS):
(A) Authorize the Company to use My Information for purposes of conducting a commission related debit balance screening, and periodic commission related debit balance screenings as determined in the Company's sole discretion following the engagement of any employment, appointment, contract, tenure, or other relationship with the Company, utilizing Debit-Check.
(B) Authorize the Company to consider the results of the commission related debit balance screening in order to determine my eligibility to be contracted and appointed or determine my eligibility for advancement of commissions as an insurance producer.
(C) Authorize and direct Vector One to receive and process My Information as necessary to intentionally disclose and furnish the results of my commission related debt verification screening, whether directly or indirectly, to the Company.
(D) Authorize the Company to submit My Information to the Debit-Check service in the event of termination or expiration of my engagement with the Company, whether voluntary or involuntary, to the extent a commission related debit balance is owed to the Company.
(E) Authorize and direct Vector One to receive and process My Information and intentionally disclose to any Debit-Check subscriber who submits an inquiry utilizing My Information the results of my commission related debit balance screening, which will contain My Information, to the extent a debit balance is owed.
Agent/Agency Printed Name:
Signature:
FOR COMPANY USE ONLY
AGREED AND ACKNOWLEDGED BY COMPANY:
Name of Company:

Signature: _

Name and Title:



MUTUAL OF OMAHA CONTRACT REQUEST & INFORMATION

Please indicate the type of request being submitted:

Selection	Request Type	Description
	New Producer	Request to contract a producer who has never been assigned a producer number or been associated with Mutual of Omaha
	Recontract	Request to contract a producer who has been assigned a producer number but has been inactive
	Hierarchy Change	Request to change the upline in the producer's current hierarchy
	Product/Schedule Add	Request to add a new product to a producer's current hierarchy
	Product/Schedule Change	Request to change product/schedule compensation level under a producer's current hierarchy
	Transfer	Request to move producer's product lines to a new top level marketer relationship
	Demographic Update	Request to change name, address, email and/or EFT
	Certification Update	Request to add/update producer's certification records
	Other	All other requests

Licenses

- Licenses are automatically added and updated through our direct feed with NIPR (National Insurance Producer Registry)
- A request for a license addition or update is not required

State Appointments

- All company appointments available in the licensed states will be added automatically
- Appointments will be placed in a "JIT" (Just In Time) status and will not be made effective with the state until business is submitted
- If writing business in the states of MT or PA, the producer is responsible for contacting Mutual of Omaha and requesting their appointment be placed into effective status prior to completing the application
- A producer and marketer can see appointment status via SPA (Sales Professional Access)

Corporation Licenses & Appointments

- Licenses and appointments are required for both individuals and corporations in the following states:
 - GA, MA, MS, MT, NM, PA and VA
- Corporations licenses must be effective prior to the application sign date in the following states to receive overrides:
 - MT and VA
- If these requirements are not met, compensation will be held on anyone in the hierarchy who is not properly licensed and appointed

Producer Training/Certification

- While all products do not require training, please submit all producer training with the initial contracting request to ensure timely underwriting processes
- Note that AML (Anti Money Laundering) Training is only accepted through the following vendors:
 - LIMRA, RegEd, Sandi Kruise, Kaplan and WebCE

What Should You Expect Next?

- Producer Services will begin their review
- Request will be processed, and confirmation will be sent to the requesting marketer
- Timing could take as little as two days but up to ten, depending on the request type
- The producer and marketer will receive an email with their production number along with a link to SPA (Sales Professional Access) where they can access their Welcome Packet
- Confirmation emails will be sent for all requests types
- Once the welcome packet is received, the producer can log into SPA and get started!
 - MutualofOmaha.com/Broker

Producer Services Contact Information -

Email: <u>ContractsAndAppointments@mutualofomaha.com</u> Phone number: 1-800-867-6873



Contract Information and Signature Form



Producer only - complete sections 1, 3 & Individual FCRA Authorization Form If contracting as a: Business Entity only - complete sections 2 & 3 Section 1 Business Entity & Principal- complete sections 1, 2, 3 (both signature blocks) & Individual FCRA Authorization Form Producer Information (Required) First Name, Last Name (as it appears on license) Middle Name Required, if not applicable check box Home Address: Business Address: Primary Phone Number: __ Cell Phone: __ Business Phone: Email Address: Master General Agency (If applicable): Errors & Omission Insurance (As Required): **Background Information** (Required - Must be answered) Has any regulatory authority, such as an insurance department, FINRA or the SEC ever fined or suspended you, placed you on probation, assessed you any administrative costs, entered into a consent order with you, issued you a restricted license, or otherwise disciplined you? Are you currently under investigation by any regulatory authority, such as an insurance department, FINRA or the SEC? Other than minor traffic offenses that did not result in harm to a person or property, have you been (1) Yes No convicted of any offense, or (2) pled guilty or nolo contendre (no contest) to any offense? NOTE: Answering "YES" to the above questions does not automatically preclude you from being contracted. If Yes, please include county Directions: PLEASE PROVIDE A WRITTEN EXPLANATION for any "YES" answer including the disposition and applicable supporting documentation (court documents, insurance department documents etc.). Failure to answer "YES", when appropriate, may result in denial of your request to be contracted. Contracting Selection I have received, reviewed and agree to be bound by the Terms & Conditions of the General Agent Agreement with Mutual of Omaha and its affiliates (BMO151.015) Please retain a copy of the agreement for your files. A copy will not be returned to you. I have received, reviewed and agree to be bound by the Terms & Conditions of the **Special Agent Agreement** with Mutual of Omaha and its affiliates (BMO152.015) Please retain a copy of the agreement for your files. A copy will not be returned to you. Direct Deposit Information (Direct Deposit is required for General Agent Contracting - Not applicable for Special Agents) Financial Institution: _____ Account Number:_____ Account Type Savings This is not an assignment of commissions. Form 1099 will be issued to the commission owner. **Express Pay Opt In** Eligibility requires Direct Deposit, Electronic Statements and no active Legal Judgments. Express Pay may not be available for all Marketers. Express Pay is calculated every day. (If unselected, default pay cycle is Weekly.) Designation of Beneficiary (if applicable) Relationship: _ First Name, Middle Initial, Last Name or Business Name Not a D O Roy or TIN: Phone Number: W-9 Information Taxpayer Identification Number (SSN) Enter your TIN in the appropriate box. For individuals, this is your social security number. For other entities, it is your employer identification number. **Social Security Number** Certification The number provided is my correct taxpayer identification number, and I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup I am a U.S. person (a U.S. citizen or U.S. resident alien or a partnership, corporation, company or association created or organized in the U.S. or under the laws of the U.S. or an estate (other than a foreign estate) or a domestic trust (as defined in Regulations section 301.7701-7). Certification instructions: You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. The Internal Revenue Service does not require your consent to any provision of this document other than the above-referenced

****Please proceed to Section 3****

certifications required to avoid backup withholding.

Signature of U.S. Person →

Sign Here

Contract Information and Signature Form

Section 2

Name:		olete this section if contractin	TIN:	
		(As Shown On Income Tax Returns)		
Address	s:	P.O. вох Ассертеа	City Sta	ate Zip Code
Phone:		_ Email Add	dress:	
Principa	al Officer:			
Master Ge	neral Agency (If applic	:able):		
<u>Contracti</u>	ng Selection (Requ	uired for Corporation)		
☐ Ih	ave received, reviewed and	agree to be bound by the Term	s & Conditions of the General Agent A	greement
wit	th Mutual of Omaha and its	affiliates (BMO151.015)		
Ple	ease retain a copy of the ag	reement for your files. A copy w	ill not be returned to you.	
Direct Dep	osit Information (<i>Dire</i>	ct Deposit is required for Gen	eral Agent Contracting - Not applicable	for Special Agents)
Financial	Institution:			
Routing N	Jumher	Account Numbe	r:Account	Type Checking Saving
_		sions. Form 1099 will be issued		.,,,,, Carried Caving
Express P	ay Opt In			
		sit, Electronic Statements and nary day. (If unselected, default p	no active Legal Judgments. Express Pay m Nav cycle is Weekly.)	nay not be available for all marketers
		., Laj. (ii alibolotica, acidali p		
W-9 Inforn	nation Identification Number (TINI		
Enter your TIN	in the appropriate box. For indiv	viduals, this is your social security nu	ımber. For other entities, it is your employer iden	tification number.
-				
	yer Identification Numl	JGI		
Certification	on			
	es of perjury, I certify that:	taxpayer identification number,	and	
2. I am no	ot subject to backup withhold	ding because: (a) I am exempt fi	rom backup withholding, or (b) I have not I	been notified by the Internal Revenu
			f a failure to report all interest or dividends	s, or (c) the IRS has notified me that
	onger subject to backup witl U.S. person (a U.S. citizen o		ership, corporation, company or associatio	on created or organized in the U.S. o
under tl	he laws of the U.S. or an est	tate (other than a foreign estate)) or a domestic trust (as defined in Regulat	ions section 301.7701-7).
because you	have failed to report all inte		re been notified by the IRS that you are cur return.	, , ,
		erest and dividends on your tax r		
		s not require your consent	to any provision of this document	other than the above-
referenced	certifications required	erest and dividends on your tax r s not require your consent to avoid backup withholdir		other than the above-
referenced		s not require your consent		other than the above- □ Date→
referenced	certifications required Signature of	s not require your consent		
referenced	certifications required Signature of	s not require your consent to avoid backup withholdii	ng.	
referenced Sign Here	certifications required Signature of U.S. Person →	s not require your consent to avoid backup withholdin	ng.	Date→
referenced Sign Here	Signature of U.S. Person →	s not require your consent to avoid backup withholdin	ng.	Date→
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tion 3 - (By signing be (a) you agree (b) you certify	Signature of U.S. Person → Contract Signature low: to be bound by the terms at that the information that yo	****Please page of the Agreement under the Agr	roceed to Section 3***** Direct Deposit Authorization	Date →
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referenced Sign Here tion 3 - (By signing be (a) you agree (b) you certify any of the info (c) you agree coverage as r	Signature of U.S. Person → Contract Signature low: to be bound by the terms at that the information that your mation, in any manner, who maintain your state insurate equired, and	****Please page of the Agreement u have provided is true and corrict you have provided, ance license in good standing, s	roceed to Section 3***** Direct Deposit Authorization t(s) selected, rect and you agree that you will report immetay current with required continuing education	Date→ On nediately any event that would changuition, and obtain and maintain E&O
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referenced Sign Here By signing be (a) you agree (b) you certify any of the infe (c) you agree coverage as not a lead to be a lead to lead	Signature of U.S. Person → Contract Signature	****Please pre continuous provided, if necessary, to electronically effect until you notify Company to yat www.mutualofomaha.com/pridents Only" notice at www.mutualofomaha.com/pridents Only notice at www.mutualofomaha.c	roceed to Section 3***** Direct Deposit Authorization t(s) selected, rect and you agree that you will report immediate current with required continuing educate Mutual of Omaha Insurance Company ("debit the account to correct erroneous crethat you wish to revoke this authorization. ivacy. If you are a California resident, you milofomaha.com/legal-services/california-resident Business Signature (If Signing or Name:	Date Date Date Date Date Date Date Date
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DUE DILIGENCE REQUIREMENT

If "yes" answer was supplied in the "Background Information" section of the contract information signature form this section is **required** to move forward with contracting.

Due Diligence Information: Please attach any supporting documentation including explanation to aid in our final review.

Offense ID	Date of Offense	County of Offense	State of Offense	Offense/Conviction
Example	09/15/2020	Saunders	NE	Disorderly Conduct
1				
2				
3				
4				
5				
6				



Please mark the state appointments to be added for this producer: Please include license copies, grid or NIPR report.

	If no copies, grid or NII	PR re	port are received only the re	sident	state will be add
Producer Name	9		SSN/Producer Number		
	All States Licensed				
	Alabama		Kentucky		North Carolina
	Alaska		Louisiana		North Dakota
	Arizona	一	Maine		Ohio
	Arkansas	\Box	Maryland	$\overline{\Box}$	Oklahoma
	California	П	*Massachusetts		Oregon
	Colorado	\Box	Michigan	$\overline{\Box}$	*Pennsylvania
	Connecticut		Minnesota		Rhode Island
	Delaware		Mississippi	$\overline{\sqcap}$	South Carolina
	Florida		Missouri	$\overline{\Box}$	South Dakota
	*Georgia	Ħ	*Montana	П	Tennessee
	Hawaii	П	Nebraska	$\overline{\sqcap}$	Texas
	Idaho	П	Nevada	$\overline{\square}$	Utah
	Illinois		New Hampshire	$\overline{\Box}$	Vermont
	Indiana	П	New Jersey	П	*Virginia
	lowa	\Box	*New Mexico	$\overline{\sqcap}$	Washington
	Kansas	H	New York	П	West Virginia
	'			$\overline{\Box}$	Wisconsin
				$\overline{\Box}$	Wyoming
ORTANT NOTIC	E REGARDING COMPEN	NSAT	ON:		
ntity Type			State		
	Appointment required for b	oth	Montana		
	nd Corporations.		Virginia		
 License must application s 	t be effective prior to the p sign date	olicy			
	Appointment required for bo	oth	Georgia		
	appointment required for bi	5611	Massachusetts		
uividudio di	501 por automo		New Mexico		
			Pennsylvania		

*If individuals and corporations do not follow the above guidelines for the states referenced, compensation will be held on anyone in the hierarchy who does not hold the license and appointment.

^{*}States listed in half red & blue are pre-appointment states and require the producer to be appointed prior to soliciting business

FAIR CREDIT REPORTING ACT DISCLOSURE

Disclosure Regarding Consumer Reports

Mutual of Omaha Insurance Company and its affiliates with which you intend to contract (together, "Mutual of Omaha") may obtain and use consumer reports about you in order to evaluate your eligibility to contract with Mutual of Omaha as an insurance producer or to remain contracted as an insurance producer for Mutual of Omaha.

California State Disclosure

<u>For California applicants</u>: Under California law, an "investigative consumer report" is a consumer report in which information on a consumer's character, general reputation, personal characteristics, or mode of living is obtained through any means. Mutual of Omaha may obtain an investigative consumer report (which may include information described above) from an investigative consumer reporting agency ("ICRA") on you in order to evaluate your eligibility to contract with Mutual of Omaha as an insurance producer. The nature and scope of this investigation includes your character, general reputation, personal characteristics, or mode of living information, including criminal history and credit.

The ICRA preparing the investigative consumer report and conducting the investigation will be

Business Information Group, Inc.

P.O. Box 541 Southampton, PA 18966 Phone: (800) 260-1680

Under California Civil Code section 1786.22, you are entitled to a visual inspection of files maintained on you by an ICRA, as follows:

- (1) In person, if you appear in person and furnish proper identification, during normal business hours and on reasonable notice. A copy of your file shall also be available to you for a fee not to exceed the actual costs of duplication services provided;
- (2) By certified mail, if you make a written request, with proper identification, for copies to be sent to a specified addressee. An ICRA complying with requests for certified mailings under California Civil Code section 1786.22 shall not be liable for disclosures to third parties caused by mishandling of mail after such mailings leave the ICRA;
- (3) A summary of all information contained in your files and required to be provided by California Civil Code section 1786.10 shall be provided to you by telephone, if you have made a written request, with proper identification for telephone disclosure, and the toll charges, if any, for the telephone call are prepaid by you or charged directly to you.

"Proper Identification," as used above, means information generally deemed sufficient to identify you, which includes documents such as a valid driver's license, social security account number, military identification card, and credit cards. Only if you cannot identify yourself with such information may the ICRA require additional information concerning your employment and personal or family history in order to verify your identity.

The ICRA will provide trained personnel to explain any information furnished to you pursuant to California Civil Code section 1786.10 and will provide a written explanation of any coded information contained in files maintained on you. This written explanation will be provided whenever a file is provided to you for visual inspection under California Civil Code section 1786.22.

You may be accompanied by one other person of your choosing, who must furnish reasonable identification. An ICRA may require you to furnish a written statement granting permission to the ICRA to discuss your file in such person's presence.

YOUR AUTHORIZATION

By signing below, I authorize Mutual of Omaha to obtain and use consumer reports about me in order to evaluate my eligibility to contract with Mutual of Omaha as an insurance producer. If I am contracted with Mutual of Omaha, my authorization will remain valid for as long as I am contracted, such that, to the extent permitted by applicable law, I agree that Mutual of Omaha can procure additional consumer report(s) which may include criminal background checks, consumer credit reports and/or investigative consumer reports (as defined by federal law) without providing additional disclosures or obtaining additional authorizations.

California, Minnesota and Oklahom which will disclose the nature and sco	na. You have a right to request a copy of the consumer report spe of the report.
Yes, please provide	me a copy of the consumer report.
	upon written request, to be informed of whether or not a consumer report is requested, you will be provided with the porting agency furnishing the report.
Candidate Signature	Date
Print Name	_

GENERAL AGENT AGREEMENT

This General Agent Agreement ("Agreement") is entered into between the undersigned General Agent ("GA") and Mutual of Omaha Insurance Company, and each affiliated insurance company as specified on the Compensation/Product Schedule(s) attached to the Agreement (hereinafter referred to as the "Company"). The parties agree that additional affiliates of the Company may be added to the Agreement at a later date by way of changes/additions to the Compensation/Product Schedules attached hereto. Any Company affiliate added to the Agreement will be thereafter included in the definition of "Company".

SEE SECTION K FOR DEFINITIONS

The parties agree as follows:

A. **APPOINTMENT**. Company authorizes GA to solicit Product applications and to recruit Other General Agents. Company agrees to appoint GA with the appropriate state insurance departments for GA to solicit Product applications. This appointment is not exclusive.

B. COMPENSATION.

- For Each Product. GA's compensation depends on the particular Products sold. Compensation for each Product will be as specified in the Compensation/Product Schedules. Compensation/Product Schedules may be changed by Company at any time and will be distributed to GA.
- Contingencies. In addition to any conditions imposed in the Compensation/Product Schedules and any amendments, no compensation is earned until:
 - (a) GA is licensed and appointed in accordance with laws and Company procedures,
 - (b) the Product is actually issued, delivered to and accepted by the customer, and
 - (c) the premium for the Product is paid to the Company.
- Compensation After Termination. GA shall not be entitled to any compensation after the Termination Date of this Agreement, except for:
 - (a) Vested Compensation, and
 - (b) any net credit balance in GA's account for compensation earned as of the Termination Date.

- Forfeiture. GA will forfeit all rights to receive compensation, including Vested Compensation, if, in the sole reasonable discretion of Company, GA commits any of the following acts:
 - (a) breaches any material provision of this Agreement while in effect or any material obligation that survives termination of this Agreement.
 - (b) commits a fraudulent or illegal act in connection with any activities contemplated under this Agreement.
 - (c) does any act which results in the suspension or revocation of GA's insurance license.

C. GA'S DUTIES.

- Licenses and Approvals. GA shall obtain and maintain and provide copies of all necessary licenses and regulatory approvals to perform the services under this Agreement.
- 2. Monitor and Communicate. GA may recruit Other General Agents. GA shall monitor its Other General Agents and communicate information to Company, of which it is aware or should be aware, that Company needs to know about its Other General Agents to properly address compliance or other risks. When directed by Company, GA shall communicate Company information to its Other General Agents.
- 3. **Solicitation**. GA shall help its Other General Agents in soliciting Products. If GA is contracting as an individual, then GA may solicit applications for Products.
- 4. **Service**. GA shall help its Other General Agents in servicing customers. If GA is contracting as an individual, GA shall provide service to GA's customers.
- Confidentiality and Privacy. GA certifies that they shall comply with the "Confidentiality and Privacy Amendment" which is attached hereto and incorporated into this Agreement. Company may unilaterally revise the Confidentiality and Privacy Amendment upon written notice to GA.
- 6. Compliance with Laws and Conduct. GA shall comply with all applicable laws and regulations and act in an ethical, professional manner in connection with this Agreement, including, without limitation, with respect to any compensation disclosure obligations and any other obligations it may have governing its relationships with its clients.
- Compliance with Company Policies. GA shall comply, and shall ensure its employees comply, and shall instruct and encourage its Other General Agents to comply with all policies, practices, procedures, processes and

- rules of Company. GA shall promptly notify Company if GA or any of its employees or Other General Agents are not in compliance with any Company policy, procedure, process or rule.
- 8. **Insurance**. GA shall have and maintain Errors and Omissions liability insurance covering GA and GA's employees during the term of this Agreement in an amount and nature, and with such carrier(s) satisfactory to Company and provide evidence of such insurance to Company upon request.
- 9. **Fiduciary Responsibilities**. GA shall be responsible for all money collected by GA, GA's employees and its Other General Agents on behalf of Company and shall remit to Company all payments and collections received for or payable to Company from Other General Agents, applicants, customers, or others no later than 15 days after receipt, or within any shorter period required by law. All money tendered as payment shall always be the property of Company and shall be held by GA purely in a fiduciary capacity and not for GA's own benefit. GA is not authorized to spend, cash or deposit for any purpose any portion of such money.
- 10. Records. Except as provided in the Confidentiality and Privacy Amendment, GA shall keep regular and accurate records of all transactions related to this Agreement for a period of at least five years from the date of such transactions, or longer if required by federal or state law or regulation.
- 11. Advertising Materials. GA shall obtain Company's written approval prior to using any advertising material or script identifying Company or Products, except such material provided by Company and used pursuant to Company's instructions.
- 12. **Notice of Litigation or Regulatory Proceeding**. GA shall promptly notify Company upon receiving notice of potential, threatened, or actual litigation or any regulatory inquiry or complaint with respect to this Agreement or any Product. Company shall have final decision-making authority to assume the administration and defense of any such action. A copy of the correspondence or document received shall accompany each notice.
- 13. **Delivery of Documents to Customers**. Upon request from Company, GA shall deliver to its customers any information that Company provides to GA for the purpose of fulfilling Company's obligation to provide such information to the customer, including without limitation, Schedule A to Form 5500 and any other information relating to compensation paid to GA by Company. GA shall deliver such information to its customers within the time period required by ERISA or other applicable law or as otherwise instructed by Company.

- D. LIMITATIONS. GA, either directly or through its employees or Other General Agents, shall not:
 - Expense or Liability. Incur any expense or liability on account of, or otherwise bind Company without specific prior written approval from an Authorized Representative.
 - Alteration. Alter any advertising materials or make, alter, waive or discharge any contracts or Products on behalf of Company.
 - 3. Premium Payments and Reinstatement. Extend the time for payment of any premium or waive any premium, or bind Company to reinstate any terminated contract, or accept payment in any form other than a customer check or money order payable to the Company or other method authorized by Company.
 - 4. Respond in Connection with Proceeding. Institute or file a response to any legal or regulatory proceeding on behalf of Company in connection with any matter pertaining to this Agreement or any Product, without Company's prior written consent.
 - 5. **Replacement.** Replace any existing insurance product or annuity contract unless the replacement is in compliance with all applicable laws and regulations and is in the best interest of the customer. The decision whether to replace an insurance product or annuity contract should be made by the customer. To help the customer make a decision regarding any proposed replacement, GA must provide the customer with full disclosure (both positive and negative) of all relevant information.
 - Misrepresentation. Misrepresent or induce any Other General Agent to misrepresent, any provision, benefit, or premium of any Product.

E. COMPENSATION ADMINISTRATION.

- Accounting. Company will account to GA for payable commissions based upon initial and renewal premiums received and accepted by Company for policies issued upon applications submitted by or through GA. Company reserves the right to freeze GA's account for a reasonable period of time to ensure that funds are available to reimburse the Company for any Indebtedness.
- 2. Effect of Return of Premium. Except where provided on a Compensation/Product Schedule, if any premiums shall be returned by Company on any policy or contract, or should Company become liable for the return thereof for any cause either before or after the Termination Date, GA shall pay to Company all compensation previously paid or credited to GA's account on such returned premium.

- 3. **Set-Off**. Company is authorized to set-off and apply any and all amounts due to GA from Company under this Agreement to any and all obligations or Indebtedness of GA or its employees, Other General Agents or affiliates to Company or its affiliates. This right of set-off does not require Company to make any prior demand upon GA, and the right exists irrespective of whether the obligations of GA or its affiliates are contingent or unmatured. The rights of the Company under this Section E.3 are in addition to any other rights and remedies which the Company may have under this Agreement or otherwise.
- 4. Interest. Interest will accrue on any amount due under this Agreement, which has not been paid within 30 days of receipt of written demand for such amount at the rate of one percent per month, or the highest rate permitted by law, whichever is lower.
- 5. Limitation of Compensation Actions. Any claim by GA regarding compensation must be brought within one year from the date the compensation was reported on an accounting issued from Company to GA. Any claim regarding compensation must be brought against the corporation which issued the Compensation/Product Schedule to which the claim relates.
- F. **TERMINATION WITH OR WITHOUT CAUSE**. In addition to the termination provisions set forth in the Confidentiality and Privacy Amendment, GA or Company shall have the right at any time to terminate this Agreement, with or without cause, upon written notice to the other party. Termination shall be effective as of the Termination Date.
- G. INDEPENDENT CONTRACTOR. GA is an independent contractor and not an employee of Company. Subject to legal and regulatory requirements, GA shall be free to exercise GA's own judgment as to the persons from whom GA will solicit and the time and place of such solicitation.
- H. INSPECTION OF BOOKS AND RECORDS. Company shall have the right, during normal business hours and with reasonable notice, to inspect, audit and make copies from the books and records of the GA for the purpose of verifying GA's compliance with the provisions of this Agreement.
- I. INDEMNITY AND HOLD HARMLESS. Each party shall indemnify and hold the other party harmless from any liability, loss, costs, expenses (including reasonable attorneys' fees incurred by the indemnified party) or damages, including punitive and extra-contractual damages, resulting from any act or omission of its obligations provided in this Agreement by the indemnifying party or any of its employees or Other General Agents in the performance of its duties under this Agreement or other agreements with Company, including without limitation, any breach of its obligations provided under this Agreement.

J. GENERAL.

- 1. **Issue and Product Type**. Company shall retain the right to decide whether to issue or withdraw a Product and determine the type of Product to be issued or withdrawn. Company may discontinue or change a Product at any time.
- Producer of Record. The producer of record for any Product shall be determined by Company records. Company reserves the right to change the producer of record according to Company procedures and shall have no obligation to designate a successor producer of record.
- 3. **Notice**. Any notice required or permitted to be sent to Company under this Agreement shall be delivered personally or sent by U.S. Mail with all postage prepaid or by express mail to:

Producer Services Mutual of Omaha Insurance Company Mutual of Omaha Plaza Omaha, Nebraska 68175-0001

- 4. Entire Agreement. This Agreement, the Confidentiality and Privacy Amendment and the Compensation/Product Schedules constitute the entire agreement between the parties regarding the Products sold under this Agreement.
- 5. Governing Law. With respect to Companion Life Insurance Company, this Agreement shall be governed by the laws of the State of New York, without giving effect to that State's principles of conflicts of law. With respect to any other Company, this Agreement shall be governed by the laws of the State of Nebraska, without giving effect to that State's principles of conflicts of law.
- Severability. In the event any provision of this Agreement is found to be invalid or unenforceable, the remaining provisions shall remain in effect.
- No Waiver. Failure of Company to enforce any provision of this Agreement shall not operate to waive or modify such provision or render such provision unenforceable.
- 8. No Assignment or Change. Except for Compensation/Product Schedules, Confidentiality and Privacy Amendments and other amendments to the Agreement which are required by federal, state or local laws or regulations, no modification, amendment or assignment of this Agreement shall be valid unless approved in writing by an Authorized Representative. Compensation/Product Schedules, Confidentiality and Privacy Amendments and other amendments to the Agreement which are

- required by federal, state or local laws or regulations may be distributed only by Company but need not be signed by either party to be effective.
- 9. **Survival**. GA's appointment pursuant to Section A of this Agreement shall immediately terminate on the Termination Date. Except for Sections C.2 and C.3 of this Agreement, all other provisions of this Agreement shall survive its termination.
- 10. **Beneficiary**. If GA is an individual, then GA designates the beneficiary specified on the signature page or such other party or parties as GA may designate by written notice delivered to and recorded by Company, as beneficiary for payment of any compensation becoming due after GA's death.
- 11. Headings. Any section or other heading contained in this Agreement are for reference purposes and convenience only and shall not affect, in any way, the meaning and interpretation of this Agreement.
- 12. **Counterparts.** This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.
- K. **DEFINITIONS**. The following terms have the following meanings. Any singular word shall include any plural of the same word.
 - "Authorized Representative" means the Chief Executive Officer or President of a Company or an individual authorized in writing by the Chief Executive Officer or President.
 - "Compensation/Product Schedule" means a Company's distributed commission schedule that (a) specifies the amounts and conditions under which commissions will be due and payable to GA for any Product, and (b) is made a part of this Agreement.
 - 3. "Indebtedness" means any amounts owed by GA to Company, including but not limited to (a) the chargeback of any compensation paid or credited to GA under this or any other Agreement, if the monies on which such compensation was based are not collected or are refunded by the Company, (b) any advances made by Company to GA, (c) any expenses incurred by the Company on behalf of GA, and (d) any amount paid by the Company, which in its determination resulted from fraud, misrepresentation or other improper conduct by the GA.
 - 4. "Other General Agent" means any individual or organization, which (a) enters into a general agent, representative or other marketing agreement with Company and (b) submits Product applications that designate GA.

- "Product" means any insurance policy, contract, investment vehicle or other offering identified in any Compensation/Product Schedule.
- 6. "Termination Date" means the later to occur of (a) the date on which GA or Company sends written notice of termination to the other party, or (b) the date specified by GA or Company in a written notice of termination to the other party.
- 7. "Vested Compensation" means compensation identified as vested on a Compensation/Product Schedule and that may be paid to GA after the Termination Date if (a) the policy related to the Product remains in force, (b) the premiums for the policy are paid to Company, and (c) if GA is the writing agent, GA remains the producer of record.

MUTUAL OF OMAHA INSURANCE COMPANY ON BEHALF OT IT AND ITS AFFILIATES SET FORTH IN COMPENSATION/PRODUCT SCHEDULES ATTACHED TO THIS AGREEMENT

TO BE COMPLETED BY GENERAL AGENT FOR ALL STATES

GENERAL AGENT

By: See signature on Producer Contract Information and Signature Form

(Signature always required)

GENERAL AGENT AGREEMENT

MUTUAL OF OMAHA INSURANCE COMPANY

ON BEHALF OF IT AND ITS AFFILIATES SET FORTH IN COMPENSATION PRODUCT SCHEDULES ATTACHED TO THIS AGREEMENT

Name:		
Гitle:	 	
Date:	 	

Please do not complete this page. If approved, you will receive an executed copy of this contract page.

ATTACHMENT / AMENDMENT TO SUBCONTRACTOR PRODUCER AGREEMENT (AGENT'S, SPECIAL AGENT, GENERAL AGENT, MANAGING GENERAL AGENT, OR OTHER PRODUCER AGREEMENT)

THIS ATTACHMENT / AMENDMENT TO YOUR AGREEMENT (this "Attachment") amends the insurance sales producer agreement between yourself and Mutual of Omaha Insurance Company (the "Agreement") entered into among you (referred to herein as "Subcontractor"), and Mutual of Omaha Insurance Company on behalf of it and its insurance affiliates (collectively, "Company"), and is effective as of the later of the effective date of your Agreement, or the date upon which Company distributes this Attachment to you (the "Effective Date"). All other provisions of the Agreement shall remain in full force and effect.

- 1. **INDEPENDENT CONTRACTOR**. All services provided by Subcontractor under this Agreement are being performed in the capacity of an independent contractor. Subcontractor is not, and will not be treated as, a partner, employee, or joint venture partner of or with Company, and neither party has the right or authority to assume or create any obligation on behalf of the other party.
 - Company will not provide Subcontractor with either workers' compensation or unemployment compensation benefits.
 - b. Company will not make any tax withholdings on any compensation earned under this Agreement. Subcontractor is responsible for paying all applicable federal and state income taxes on all compensation, and will file appropriate and complete tax returns with federal, state, and local taxing authorities, as applicable.
 - c. Subcontractor is responsible for the cost of supplies and other variable expenses incurred in connection with the obligations performed under this Agreement.
 - d. Subcontractor shall be responsible for directly controlling the manner and means by which the solicitations are to be conducted. More specifically:
 - i. Subcontractor shall control the amount of time personally spent soliciting the Products.
 - ii. Subcontractor shall determine the location where the solicitations occur,
 - iii. Subcontractor is not exclusively soliciting Company Products,
 - iv. Subcontractor shall exercise independent initiative in soliciting the Products,
 - v. Subcontractor may hire employees or others to assist in soliciting the Products,
 - vi. Subcontractor shall not perform any services other than as provided for in this Agreement,
 - vii. Subcontractor shall only work from Company premises with permission of Company.
 - viii. Subcontractor shall be responsible for the costs of maintaining all required licensures and certifications, other than costs of appointment, which shall be covered by Company.

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CONFIDENTIALITY AND PRIVACY AMENDMENT

- Definitions. The following terms will have the following meanings:
 - "Business Information" means information, oral, electronic, or in writing, that (a) is either of such a nature that a party should reasonably believe it to be confidential or is designated as confidential by either party, including, without limitation, any information or other materials that either party exchanges with the other party or its Representatives in any form and in any media now or hereafter developed, or other information, the tampering with which, or unauthorized Use of which, would cause a material adverse impact to the business operations or security of a party. If information is designated as confidential, such designation will be in any written form which clearly communicates that the nonpublic business or financial information is confidential. The term "Business Information" will not include any information that: (i) is or becomes part of the public domain or is publicly available through no act or omission or through no breach of any contracts; (ii) is known at the time of disclosure without an obligation to keep it confidential, as evidenced by documentation in possession at the time of such disclosure; (iii) becomes rightfully known from another source without restriction on Use; or (iv) has been independently developed without the use of or any reference to Business Information.
 - (b) "Confidential Information" means Business Information and Personal Information, both electronic or otherwise, that a party creates, accesses, uses, or receives from the other party or a third party, on behalf of a party.
 - (c) "HIPAA Privacy and Security Rules" means the Privacy, Security and Breach Notification and Enforcement Rules at 45 CFR part 160 and part 164, as may be amended from time to time.
 - (d) "Information Security Breach" means the unauthorized Use of Confidential Information which is not permitted by law or by the terms of this Addendum including, but not limited to, a Security Incident.
 - (e) "Personal Information" means a first name or initial, and last name, in combination with any: (i) demographic, medical or financial information such as age, gender, address, Social Security number, driver's license or non-driver identification card number, account number, credit or debit card number, or biometric records; (ii) any security code, access code or password that would permit access to an individual's financial account; (iii) past, present or future physical or mental health condition or treatment; (iv) debt status or history; and (v) income and other similar individually identifiable personal information that is not publicly available or that has been designated as such by law or regulation. The term "Personal Information" includes, but is not limited to, Protected Health Information.

- (f) "Protected Health Information" will have the same meaning as that assigned in the HIPAA Privacy and Security Rules limited to the information acquired, accessed, used, created, received, stored, or transported from or on behalf of Company.
- (g) "Representatives" means all directors, officers, employees, agents, consultants, Subcontractors, professional advisors and affiliates of a party.
- (h) "Security Incident" means the attempted or successful unauthorized Use, modification or destruction of information, or interference with system operation, in an electronic information system containing Confidential Information.
- (i) "Subcontractors" means all persons to whom GA delegates a function, activity or service under the Agreement, other than in the capacity of a member of the workforce of GA.
- (j) "Unsuccessful Security Incident" means an attempted but unsuccessful Security Incident, and includes, without limitation, pings and other broadcast attacks on GA's firewall, port scans, unsuccessful log-on attempts, denials of service attacks, malware such as works or viruses, and any combination of the above, so long as no such Security Incident results in, or is reasonably anticipated by GA to result in, unauthorized Use, modification, or destruction of Confidential Information or interference with system operations in an information system within GA's control.
- (k) "Use" means acquisition, access, use, sale, disclosure, transmittal, storage, or transportation.
- 2. **Obligations Regarding Confidential Information**. The performance of the duties and obligations required under the Agreement may require either party to disclose to the other certain Confidential Information.
 - (a) Confidentiality. Each party agrees to retain all Confidential Information in confidence, and will not Use the other party's Confidential Information except as allowed under this Addendum, and for purposes related to the performance of obligations under the Agreement. Each party will be responsible to the other party for a breach of the terms of this Addendum and for any Information Security Breach by itself or its Representatives.
 - (b) Reporting an Information Security Breach or Security Incident. GA agrees to report to Company any Information Security Breach and any successful Security Incident of which it becomes aware. Any report made pursuant to this Section 2(b) will be made as soon as possible, but in no event later than five (5) business days or such shorter period of time imposed on either party by federal or state law or regulation following the date that GA becomes aware of the Information Security Breach or successful Security Incident. GA will take action(s) requested

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- by Company to document and mitigate the Information Security Breach or successful Security Incident. GA will cooperate in evaluating the necessity of providing any and all notices of an Information Security Breach or successful Security Incident as deemed advisable or as otherwise required under applicable laws or regulations.
- Return of Confidential Information. During the term of the Agreement, GA (c) will only retain Confidential Information which is necessary to continue proper management and administration of the services under the Agreement, or to carry out its legal responsibilities. Upon termination of the Agreement, GA will return, or if agreed to by Company, securely destroy all Confidential Information that GA maintains in any form. Should Confidential Information be maintained beyond the termination of the Agreement for legitimate business purposes or as may be required by law, then GA will limit the Use of Confidential Information to the specific reason requiring retention of Confidential Information, and the protections of the Agreement and this Addendum will be extended for so long as Confidential Information is maintained. Once the reason for retention of Confidential Information has expired, Confidential Information will be returned or, if agreed to by Company, securely destroyed. The obligation to return or securely destroy such Confidential Information will not apply to electronic copies stored solely for back-up and archival purposes ("Backup Copies") that are not readily accessible by GA. GA will not be required to crase electronically stored Confidential Information that has been saved to Backup Copies in accordance with its standard electronic back-up practices, on the condition that, except as otherwise required by applicable law: (i) its personnel whose functions are not primarily information technology do not access such Backup Copies; and (ii) its personnel whose functions are primarily information technology in nature access such Backup Copies only as reasonably necessary for the performance of their information technology duties (e.g., for purposes of system recovery). The Backup Copies will continue to be subject to the remaining terms of this Addendum.
- (d) **Disposal of Confidential Information**. GA agrees to maintain a security policy for the secure disposal of paper and any other media that contains Confidential Information that includes a technology or methodology that will render Confidential Information unusable, unreadable or indecipherable.
- (e) Cost of an Information Security Breach. GA will pay Company all costs or expenses that result from GA's acts or failure to act that result in an Information Security Breach.
- 3. **Permitted Uses and Disclosures by GA**. Unless otherwise prohibited by the Agreement, this Addendum or applicable federal and state laws and regulations, including the HIPAA Privacy and Security Rules, GA may access, use, disclose, transmit, store and transport Confidential Information:

- (a) for the proper management and administration of GA's business, provided that the access, use, disclosure, transmittal, storage and transportation are required by law, or GA obtains reasonable assurances from the entity or person to whom Confidential Information is disclosed that it will remain confidential and be accessed, used, disclosed, transmitted, stored, or transported only as required by law or for the purpose for which it was disclosed to the entity or person;
- (b) to carry out the legal responsibilities of GA;
- (c) to its Representatives if the Representatives are first informed of the confidential nature of such information and the obligations set forth herein, and agree to be bound thereby; and
- (d) to its Subcontractors if Subcontractors have entered into a written agreement with GA under which Subcontractors agree to be bound by the obligations in this Addendum.

4. GA's Additional Obligations Regarding Protected Health Information.

- (a) GA acknowledges that it is subject to the following requirements to the same extent as applicable to Company:
 - (i) to comply with subpart C of 45 CFR part 164 of the HIPAA Privacy and Security Rules, requiring development, implementation, maintenance and use of administrative, physical, and technical safeguards that reasonably and appropriately protect the confidentiality, integrity, and availability of the Protected Health Information, that it accesses, uses, creates, receives, maintains, transmits, or transports on behalf of Company;
 - (ii) at the request of and in the time, manner and means, electronic or otherwise, as specified by Company, to provide access to Protected Health Information to Company, or to an individual as directed by Company, in order to meet the requirements of the HIPAA Privacy and Security Rules;
 - (iii) to make any amendment(s) to Protected Health Information that Company directs or agrees to pursuant to HIPAA Privacy and Security Rules in the time and manner designated by Company;
 - (iv) to document and maintain information on any disclosure of Protected Health Information for at least six (6) years, and upon request, in the time, manner and means designated by Company, make any information about the disclosure of Protected Health Information available to Company or to an individual as directed by Company, in order for Company to meet the accounting requirements of the HIPAA Privacy and Security Rules; and
 - (v) to make Protected Health Information and its internal practices, books and records, including policies and procedures, relating to the use and

disclosure of Protected Health Information, available to the Secretary of Health and Human Services or to a state Attorney General for purposes of determining GA's or Company's compliance with the HIPAA Privacy and Security Rules,

(b) The parties acknowledge that this Section 4(b) constitutes notice by GA to Company of the ongoing existence and occurrence of Unsuccessful Security Incidents for which no additional notice to Company will be required.

General Security Requirements.

- (a) GA will maintain a written, information security program designed to protect the confidentiality, integrity and availability of Confidential Information in paper or other records and within its information system, including computers, devices, applications, and any wireless systems, and designed to perform the following core information security functions:
 - (i) identify and assess both internal and external information security risks ("Risk Assessment");
 - (ii) utilize a defensive infrastructure:
 - (iii) implement policies and procedures that protect Confidential Information from unauthorized Use:
 - (iv) detect, respond to, and mitigate, Information Security Breaches and Security Incidents, restoring normal operations and services; and
 - (v) fulfill regulatory reporting obligations.
- (b) The Risk Assessment performed by GA will be:
 - (i) sufficient to inform the design of the information security program;
 - (ii) updated as reasonably necessary to address changes to GA's information systems, records, Confidential Information, and business operations; and
 - (iii) documented and earried out in accordance with written policies and procedures.
- (c) GA will designate a qualified individual responsible for overseeing and implementing its information security program and enforcing its information security policy initiatives.
- (d) GA will assess the effectiveness of its information security program through continuous monitoring, periodic penetration testing and vulnerability assessments or similar actions, all as dictated by its Risk Assessment.

- (e) GΛ, or GA's designated third party, will:
 - (i) utilize qualified information security personnel to manage its information security risks and perform or oversee the performance of GA's core information security functions; and
 - (ii) provide or verify that such personnel have obtained periodic information security training to maintain up-to-date knowledge of changing information security threats and countermeasures.
- (f) GA will provide regular information security awareness training for all personnel.
- (g) GA will have written policies, implemented and approved by senior management for the protection of its information systems and Confidential Information, addressing the following:
 - data governance and classification;
 - (ii) asset inventory and device management;
 - (iii) access controls and identity management;
 - (iv) business continuity and disaster recovery planning;
 - (v) system security and monitoring;
 - (vi) network security and monitoring;
 - (vii) physical security and environmental controls;
 - (viii) customer data privacy; and
 - (ix) vendor and third-party service provider ("TPSP") management, to include the following topics:
 - (A) identification and risk assessment of TPSPs;
 - (B) minimum information security practices required of TPSPs;
 - (C) due diligence processes for assessing the information security practices of TPSPs; and
 - (D) periodic assessment of TPSPs, based on the risk and the continued adequacy of the TPSPs' information security practices.
- (h) The following information systems' controls will be utilized by GA, to the extent prescribed by its written information security program:

- (i) limited user access privileges to information systems providing access to Confidential Information and periodical review of such access privileges, as dictated by GA's Risk Assessment;
- multi-factor authentication for any individual accessing GA's internal networks from an external network, and for all privileged access to GA's cloud-based systems;
- (iii) implementation of risk-based policies, procedures and controls designed to monitor the activity of authorized users and detect unauthorized Use or tampering with Confidential Information; and
- (iv) implementation of encryption to protect Confidential Information, both in transit over external networks, and at rest.
- (i) To the extent dictated by GA's Risk Assessment, and for a duration specified by its records retention standards, GA will maintain audit trails:
 - (i) for material financial transactions; and
 - (ii) sufficient to recreate Security Incidents.
- (j) GA will have written procedures, guidelines and standards for the secure development of applications created in-house, and procedures for evaluating and testing the security of externally-developed applications used on GA's information systems.
- (k) GA will have a written Security Incident response plan designed to promptly respond to, and recover from, any Information Security Breach or successful Security Incident materially affecting the confidentiality, integrity or availability of the Confidential Information or the continuing functionality of any aspect of Company's business or operations. The plan will address the following areas:
 - (i) internal processes for responding to an Information Security Breach or successful Security Incident;
 - (ii) goals of the plan;
 - (iii) definition and clear roles, responsibilities and levels of decision-making authority;
 - (iv) external and internal communications and information sharing:
 - identification or requirements for the remediation of any identified weaknesses in information systems and associated controls;

- (vi) documentation and reporting regarding Information Security Breaches or successful Security Incidents and related incident response activities; and
- (vii) evaluation and revision as necessary of the plan following an Information Security Breach or successful Security Incident.
- (l) No transfer of Confidential Information may be made by GA outside of the United States without the prior, express written authorization of Company.
- (m) Company may require GA to have an annual review and/or an annual technical audit of its security policies and practices by Company, or, at GA's option and expense, an independent auditor, to ensure compliance with this Addendum. The third-party audit report, including recommendations for remedying deficiencies where appropriate, will be provided to Company within seven (7) business days of receipt of the report by GA. GA will have thirty (30) calendar days to implement remedies to any identified deficiencies and notify Company that such deficiencies have been addressed. GA's failure to remedy the identified deficiencies will be considered in breach of this Section 5.
- 6. **PCI-DSS Requirements for GA**. If GA stores or transmits credit or debit card data on behalf of Company, or could impact the security of Company's cardholder data environment, GA will employ safeguards that comply with the Payment Card Industry Data Standard (PCI-DSS), as may be amended from time to time. Depending on services being provided pursuant to the Agreement, and upon request, GA will provide Company a PCI-DSS Attestation of Compliance.

General Provisions.

- (a) Compliance with Laws. Each party will promptly: (i) comply with its obligations under this Addendum and with any federal and state laws and regulations as may now be in effect or as may hereafter be enacted, adopted or determined that apply to the confidentiality, security, or Use of Confidential Information; and (ii) cooperate with and assist the other party in fulfilling its federal and state legal and regulatory obligations with respect to Confidential Information a party holds on behalf of the other. Such obligations include any: (viii) rights of or obligations to customers or consumers whose information is included in the Confidential Information; (ix) inventory and location of Confidential Information; and (x) performance of due diligence to ensure Representatives used in connection with performance of Services under the Agreement comply with the provisions of this Addendum.
- (b) Amendment. This Addendum will be amended to conform to any new or different legal requirements that result from any changes, revisions or replacements of any federal or state laws and regulations as may now be in effect or as may hereafter be enacted, adopted or determined that apply to the security, confidentiality, or Use of Confidential Information, including, without limitation,

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- the HIPAA Privacy and Security Rules, on or before the effective compliance date thereof. Any such amendment will automatically be effective upon the effective compliance date of such laws and regulations and will become effective without the signature of either party.
- (c) Termination for Cause. In addition to any other termination provisions contained in the Agreement, a party may terminate the Agreement upon written notice to the other party that they have breached a term of this Addendum.
- (d) Disclosures Required By Law or a Governmental Authority. If either party is required to disclose the other party's Confidential Information in response to legal process or a governmental authority, such party will immediately notify the other party and, upon request, cooperate with the other party in connection with obtaining a protective order. The disclosing party will furnish only that portion of Confidential Information which it is legally required to disclose and will use commercially reasonable efforts to ensure that Confidential Information is treated confidentially.
- (e) *Indemnification*. Notwithstanding any other provisions of the Agreement, each party will indemnify, defend and hold the other party and its affiliates, and their directors, officers and employees, harmless for any liabilities, claims, demands, suits, losses, damages, costs, obligations and expenses, including without limitation attorneys' fees, court costs and punitive or similar damages, incurred by a party which result from any breach of this Addendum by the other party.
- (f) Equitable Relief. Both parties acknowledge that Confidential Information it receives is confidential and/or proprietary to the other party, that disclosure thereof could be seriously harmful to the business prospects of the other party, that the other party may not have adequate remedies at law for a breach of the confidentiality obligations hereunder and that money damages may be difficult or impossible to determine. Accordingly, each party agrees, in addition to all other remedies available at law, that, in the event of a breach or threatened breach of this Addendum, an aggrieved party will be entitled to: (i) seek equitable relief, including injunctive relief; and (ii) reimbursement of all attorneys' fees and court costs arising in connection with seeking and obtaining such equitable relief.
- (g) Material Obligation/Survival. Each obligation contained in this Addendum is deemed to be a material obligation of the parties hereunder and will survive the termination of the Agreement.
- (h) Interpretation. In the event of an inconsistency or conflict between the terms of the Agreement and the terms of this Addendum, this Addendum will control. Any such inconsistency or conflict will be resolved in favor of a meaning that permits the parties to comply with the HIPAA Privacy and Security Rules or any other federal and state laws and regulations that apply to the confidentiality of Confidential Information. This provision will supersede any similar provision in

the Agreement. In the event of an inconsistency between the provisions of this Addendum and mandatory provisions of the HIPAA Privacy and Security Rules or any other federal and state laws and regulations that apply to the confidentiality of Confidential Information, as may be amended from time to time, the HIPAA Privacy and Security Rules or any other federal and state laws and regulations that apply to the confidentiality of Confidential Information, including, without limitation, any definitions in any such federal and state laws and regulations, will control. Where provisions of this Addendum are different than those mandated in the HIPAA Privacy and Security Rules or any other federal and state laws and regulations that apply to the confidentiality of Confidential Information but are nonetheless permitted by such federal and state laws and regulations, the provisions of this Addendum will control.

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SPECIAL AGENT AGREEMENT

This Special Agent Agreement ("Agreement") is entered into between the undersigned Special Agent ("Special Agent") and Mutual of Omaha Insurance Company, and each affiliated insurance company as specified on the Compensation/Product Schedule(s) attached to the Agreement (hereinafter referred to as the "Company"). The parties agree that additional affiliates of the Company may be added to the Agreement at a later date by way of changes/additions to the Compensation/Product Schedules attached hereto. Any Company affiliate added to the Agreement will be thereafter included in the definition of "Company".

SEE SECTION J FOR DEFINITIONS

The parties agree as follows:

- A. APPOINTMENT. Company authorizes Special Agent to solicit Product applications. Company agrees to appoint Special Agent with the appropriate state insurance departments for Special Agent to solicit Product applications. This appointment is not exclusive.
- B. **COMPENSATION**. All compensation for Products solicited by Special Agent while this Agreement is in effect shall be paid to a General Agent or Master General Agency pursuant to the terms and conditions of the applicable Compensation/Product Schedule. Company has no obligation to pay compensation to Special Agent for any services performed pursuant to this Agreement.

C. SPECIAL AGENT'S DUTIES.

- Licenses and Approvals. Special Agent shall obtain and maintain and provide copies of all necessary licenses and regulatory approvals to perform the services under this Agreement.
- 2. **Personal Solicitation and Service**. Special Agent shall solicit applications for Products and provide services to Customers for the Products.
- 3. **Confidentiality and Privacy**. Special Agent certifies that they will comply with the "Confidentiality and Privacy Amendment" which is attached hereto and incorporated into this Agreement. Company may unilaterally revise the Confidentiality and Privacy Amendment upon written notice to Special Agent.
- 4. Compliance with Laws and Conduct. Special Agent shall comply with all applicable laws and regulations and act in an ethical, professional manner in connection with this Agreement, including, without limitation, with respect to any compensation disclosure obligations and any other obligations it may have governing its relationships with its clients.
- Compliance with Company Policies. Special Agent shall comply with all policies, practices, procedures, processes and rules of Company. Special

- Agent shall promptly notify Company if Special Agent is not in compliance with any Company policy, procedure, process or rule.
- 6. **Insurance**. Special Agent shall have and maintain Errors and Omissions liability insurance covering Special Agent and Special Agent's employees during the term of this Agreement in an amount and nature, and with such carrier(s) satisfactory to Company and provide evidence of such insurance to Company upon request.
- 7. **Fiduciary Responsibilities**. Special Agent shall be responsible for all money collected by Special Agent on behalf of Company and shall remit to Company all payments and collections received for or payable to Company from applicants, customers, or others no later than 10 days after receipt, or within any shorter period required by law. All money tendered as payment shall always be the property of Company and shall be held by Special Agent purely in a fiduciary capacity and not for Special Agent's own benefit. Special Agent is not authorized to spend, cash or deposit for any purpose any portion of such money.
- 8. **Records**. Except as provided in the Confidentiality and Privacy Amendment, Special Agent shall keep regular and accurate records of all transactions related to this Agreement for a period of at least five years from the date of such transactions, or longer if required by federal or state law or regulation.
- 9. **Advertising Materials**. Special Agent shall obtain Company's written approval prior to using any advertising material or script identifying Company or Products, except such material provided by Company and used pursuant to Company's instructions.
- 10. Notice of Litigation or Regulatory Proceeding. Special Agent shall promptly notify Company upon receiving notice of potential, threatened, or actual litigation or any regulatory inquiry or complaint with respect to this Agreement or any Product. Company shall have final decision-making authority to assume the administration and defense of any such action. A copy of the correspondence or document received shall accompany each notice.
- 11. **Delivery of Documents to Customers**. Upon request from Company, Special Agent shall deliver to its customers any information that Company provides to Special Agent for the purpose of fulfilling Company's obligation to provide such information to the customer, including without limitation, Schedule A to Form 5500 and any other information relating to compensation paid to Special Agent. Special Agent shall deliver such information to its customers within the time period required by ERISA or other applicable law or as otherwise instructed by Company.

- D. LIMITATIONS. Special Agent shall not:
 - Expense or Liability. Incur any expense or liability on account of, or otherwise bind Company without specific prior written approval from an Authorized Representative.
 - 2. **Alteration**. Alter any advertising materials or make, alter, waive or discharge any contracts or Products on behalf of Company.
 - 3. Premium Payments and Reinstatement. Extend the time for payment of any premium or waive any premium, or bind Company to reinstate any terminated contract, or accept payment in any form other than a customer check or money order payable to the Company or other method authorized by Company.
 - 4. Respond in Connection with Proceeding. Institute or file a response to any legal or regulatory proceeding on behalf of Company in connection with any matter pertaining to this Agreement or any Product, without Company's prior written consent.
 - 5. **Replacement.** Replace any existing insurance product or annuity contract unless the replacement is in compliance with all applicable laws and regulations and is in the best interest of the customer. The decision whether to replace an insurance product or annuity contract should be made by the customer. To help the customer make a decision regarding any proposed replacement, Special Agent must provide the customer with full disclosure (both positive and negative) of all relevant information.
 - 6. **Misrepresentation**. Misrepresent any provision, benefit, or premium of any Product.
- E. **TERMINATION WITH OR WITHOUT CAUSE**. In addition to the termination provisions set forth in the Confidentiality and Privacy Amendment, Special Agent or Company shall have the right at any time to terminate this Agreement, with or without cause, upon written notice to the other party. Termination shall be effective as of the Termination Date.
- F. INDEPENDENT CONTRACTOR. Special Agent is an independent contractor and not an employee of Company. Subject to legal and regulatory requirements, Special Agent shall be free to exercise Special Agent's own judgment as to the persons from whom Special Agent will solicit and the time and place of such solicitation.
- G. INSPECTION OF BOOKS AND RECORDS. Company shall have the right, during normal business hours and with reasonable notice, to inspect, audit and make copies from the books and records of the Special Agent for the purpose of verifying Special Agent's compliance with the provisions of this Agreement.

H. **INDEMNITY AND HOLD HARMLESS**. Each party shall indemnify and hold the other party harmless from any liability, loss, costs, expenses (including reasonable attorneys' fees incurred by the indemnified party) or damages, including punitive and extra-contractual damages, resulting from any act or omission of its obligations provided in this Agreement by the indemnifying party or any of its employees or agents in the performance of its duties under this Agreement or other agreements with Company, including without limitation, any breach of its obligations provided under this Agreement.

I. GENERAL.

- 1. **Issue and Product Type**. Company shall retain the right to decide whether to issue or withdraw a Product and determine the type of Product to be issued or withdrawn. Company may discontinue or change a Product at any time.
- Producer of Record. The producer of record for any Product shall be determined by Company records. Company reserves the right to change the producer of record according to Company procedures and shall have no obligation to designate a successor producer of record.
- 3. **Notice.** Any notice required or permitted to be sent to Company under this Agreement shall be delivered personally or sent by U.S. Mail with all postage prepaid or by express mail to:

Producer Services Mutual of Omaha Insurance Company Mutual of Omaha Plaza Omaha, Nebraska 68175-0001

- 4. Entire Agreement. This Agreement, the Confidentiality and Privacy Amendment and the Compensation/Product Schedules constitute the entire agreement between the parties regarding the Products sold under this Agreement.
- 5. Governing Law. With respect to Companion Life Insurance Company, this Agreement shall be governed by the laws of the State of New York, without giving effect to that State's principles of conflicts of law. With respect to any other Company, this Agreement shall be governed by the laws of the State of Nebraska, without giving effect to that State's principles of conflicts of law.
- 6. **Severability**. In the event any provision of this Agreement is found to be invalid or unenforceable, the remaining provisions shall remain in effect.
- 7. **No Waiver.** Failure of Company to enforce any provision of this Agreement shall not operate to waive or modify such provision or render such provision unenforceable.

- 8. **No Assignment or Change**. Except for Compensation/Product Schedules, Confidentiality and Privacy Amendments and other amendments to the Agreement which are required by federal, state or local laws or regulations, no modification, amendment or assignment of this Agreement shall be valid unless approved in writing by an Authorized Representative. Compensation/Product Schedules, Confidentiality and Privacy Amendments and other amendments to the Agreement which are required by federal, state or local laws or regulations may be distributed only by Company but need not be signed by either party to be effective.
- Survival. Special Agent's appointment pursuant to Section A of this Agreement shall immediately terminate on the Termination Date. Except for Section C.2 of this Agreement, all other provisions of this Agreement shall survive its termination.
- 10. Headings. Any section or other heading contained in this Agreement are for reference purposes and convenience only and shall not affect, in any way, the meaning and interpretation of this Agreement.
- 11. Counterparts. This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.
- J. **DEFINITIONS**. The following terms have the following meanings. Any singular word shall include any plural of the same word.
 - "Authorized Representative" means the Chief Executive Officer or President of a Company or an individual authorized in writing by the Chief Executive Officer or President.
 - "Compensation/Product Schedule" means a Company's distributed commission schedule that (a) specifies the amounts and conditions under which commissions will be due and payable to Special Agent's designee for any Product, and (b) is made a part of this Agreement.
 - 3. "Product" means any insurance policy, contract, investment vehicle or other offering identified in any Compensation/Product Schedule.
 - 4. "Termination Date" means the later to occur of (a) the date on which Special Agent or Company sends written notice of termination to the other party, or (b) the date specified by Special Agent or Company in a written notice of termination to the other party.

MUTUAL OF OMAHA INSURANCE COMPANY ON BEHALF OF IT AND ITS AFFILIATES SET FORTH IN COMPENSATION/PRODUCT SCHEDULES ATTACHED TO THIS AGREEMENT

TO BE COMPLETED BY SPECIAL AGENT FOR ALL STATES

SPECIAL AGENT

By: See signature on Producer Contract Information and Signature Form

(Signature always required)

SPECIAL AGENT AGREEMENT

MUTUAL OF OMAHA INSURANCE COMPANY ON BEHALF OF IT AND ITS AFFILIATES SET FORTH IN COMPENSATION PRODUCT SCHEDULES ATTACHED TO THIS AGREEMENT

Ву:		
Name ⁻		-
Title:		
Date:		

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ATTACHMENT / AMENDMENT TO SUBCONTRACTOR PRODUCER AGREEMENT (AGENT'S, SPECIAL AGENT, GENERAL AGENT, MANAGING GENERAL AGENT, OR OTHER PRODUCER AGREEMENT)

THIS ATTACHMENT / AMENDMENT TO YOUR AGREEMENT (this "Attachment") amends the insurance sales producer agreement between yourself and Mutual of Omaha Insurance Company (the "Agreement") entered into among you (referred to herein as "Subcontractor"), and Mutual of Omaha Insurance Company on behalf of it and its insurance affiliates (collectively, "Company"), and is effective as of the later of the effective date of your Agreement, or the date upon which Company distributes this Attachment to you (the "Effective Date"). All other provisions of the Agreement shall remain in full force and effect.

- 1. **INDEPENDENT CONTRACTOR**. All services provided by Subcontractor under this Agreement are being performed in the capacity of an independent contractor. Subcontractor is not, and will not be treated as, a partner, employee, or joint venture partner of or with Company, and neither party has the right or authority to assume or create any obligation on behalf of the other party.
 - a. Company will not provide Subcontractor with either workers' compensation or unemployment compensation benefits.
 - b. Company will not make any tax withholdings on any compensation earned under this Agreement. Subcontractor is responsible for paying all applicable federal and state income taxes on all compensation, and will file appropriate and complete tax returns with federal, state, and local taxing authorities, as applicable.
 - c. Subcontractor is responsible for the cost of supplies and other variable expenses incurred in connection with the obligations performed under this Agreement.
 - d. Subcontractor shall be responsible for directly controlling the manner and means by which the solicitations are to be conducted. More specifically:
 - i. Subcontractor shall control the amount of time personally spent soliciting the Products
 - ii. Subcontractor shall determine the location where the solicitations occur,
 - iii. Subcontractor is not exclusively soliciting Company Products.
 - iv. Subcontractor shall exercise independent initiative in soliciting the Products,
 - v. Subcontractor may hire employees or others to assist in soliciting the Products.
 - vi. Subcontractor shall not perform any services other than as provided for in this Agreement,
 - vii. Subcontractor shall only work from Company premises with permission of Company,
 - viii. Subcontractor shall be responsible for the costs of maintaining all required licensures and certifications, other than costs of appointment, which shall be covered by Company.

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CONFIDENTIALITY AND PRIVACY AMENDMENT

- Definitions. The following terms will have the following meanings:
 - "Business Information" means information, oral, electronic, or in writing, that (a) is either of such a nature that a party should reasonably believe it to be confidential or is designated as confidential by either party, including, without limitation, any information or other materials that either party exchanges with the other party or its Representatives in any form and in any media now or hereafter developed, or other information, the tampering with which, or unauthorized Use of which, would cause a material adverse impact to the business operations or security of a party. If information is designated as confidential, such designation will be in any written form which clearly communicates that the nonpublic business or financial information is confidential. The term "Business Information" will not include any information that: (i) is or becomes part of the public domain or is publicly available through no act or omission or through no breach of any contracts; (ii) is known at the time of disclosure without an obligation to keep it confidential, as evidenced by documentation in possession at the time of such disclosure; (iii) becomes rightfully known from another source without restriction on Use; or (iv) has been independently developed without the use of or any reference to Business Information.
 - (b) "Confidential Information" means Business Information and Personal Information, both electronic or otherwise, that a party creates, accesses, uses, or receives from the other party or a third party, on behalf of a party.
 - (c) "HIPAA Privacy and Security Rules" means the Privacy, Security and Breach Notification and Enforcement Rules at 45 CFR part 160 and part 164, as may be amended from time to time.
 - (d) "Information Security Breach" means the unauthorized Use of Confidential Information which is not permitted by law or by the terms of this Addendum including, but not limited to, a Security Incident.
 - (e) "Personal Information" means a first name or initial, and last name, in combination with any: (i) demographic, medical or financial information such as age, gender, address, Social Security number, driver's license or non-driver identification card number, account number, credit or debit card number, or biometric records; (ii) any security code, access code or password that would permit access to an individual's financial account; (iii) past, present or future physical or mental health condition or treatment; (iv) debt status or history; and (v) income and other similar individually identifiable personal information that is not publicly available or that has been designated as such by law or regulation. The term "Personal Information" includes, but is not limited to, Protected Health Information.

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- (f) "Protected Health Information" will have the same meaning as that assigned in the HIPAA Privacy and Security Rules limited to the information acquired, accessed, used, created, received, stored, or transported from or on behalf of Company.
- (g) "Representatives" means all directors, officers, employees, agents, consultants, Subcontractors, professional advisors and affiliates of a party.
- (h) "Security Incident" means the attempted or successful unauthorized Use, modification or destruction of information, or interference with system operation, in an electronic information system containing Confidential Information.
- (i) "Subcontractors" means all persons to whom SPECIAL AGENT delegates a function, activity or service under the Agreement, other than in the capacity of a member of the workforce of SPECIAL AGENT.
- (j) "Unsuccessful Security Incident" means an attempted but unsuccessful Security Incident, and includes, without limitation, pings and other broadcast attacks on SPECIAL AGENT's firewall, port scans, unsuccessful log-on attempts, denials of service attacks, malware such as works or viruses, and any combination of the above, so long as no such Security Incident results in, or is reasonably anticipated by SPECIAL AGENT to result in, unauthorized Use, modification, or destruction of Confidential Information or interference with system operations in an information system within SPECIAL AGENT's control.
- (k) "Use" means acquisition, access, use, sale, disclosure, transmittal, storage, or transportation.
- Obligations Regarding Confidential Information. The performance of the duties and obligations required under the Agreement may require either party to disclose to the other certain Confidential Information.
 - (a) Confidentiality. Each party agrees to retain all Confidential Information in confidence, and will not Use the other party's Confidential Information except as allowed under this Addendum, and for purposes related to the performance of obligations under the Agreement. Each party will be responsible to the other party for a breach of the terms of this Addendum and for any Information Security Breach by itself or its Representatives.
 - (b) Reporting an Information Security Breach or Security Incident. SPECIAL AGENT agrees to report to Company any Information Security Breach and any successful Security Incident of which it becomes aware. Any report made pursuant to this Section 2(b) will be made as soon as possible, but in no event later than five (5) business days or such shorter period of time imposed on either party by federal or state law or regulation following the date that SPECIAL AGENT becomes aware of the Information Security Breach or successful

Security Incident. SPECIAL AGENT will take action(s) requested by Company to document and mitigate the Information Security Breach or successful Security Incident. SPECIAL AGENT will cooperate in evaluating the necessity of providing any and all notices of an Information Security Breach or successful Security Incident as deemed advisable or as otherwise required under applicable laws or regulations.

- Return of Confidential Information. During the term of the Agreement, (c) SPECIAL AGENT will only retain Confidential Information which is necessary to continue proper management and administration of the services under the Agreement, or to carry out its legal responsibilities. Upon termination of the Agreement, SPECIAL AGENT will return, or if agreed to by Company, securely destroy all Confidential Information that SPECIAL AGENT maintains in any form. Should Confidential Information be maintained beyond the termination of the Agreement for legitimate business purposes or as may be required by law, then SPECIAL AGENT will limit the Use of Confidential Information to the specific reason requiring retention of Confidential Information, and the protections of the Agreement and this Addendum will be extended for so long as Confidential Information is maintained. Once the reason for retention of Confidential Information has expired, Confidential Information will be returned or, if agreed to by Company, securely destroyed. The obligation to return or securely destroy such Confidential Information will not apply to electronic copies stored solely for back-up and archival purposes ("Backup Copies") that are not readily accessible by SPECIAL AGENT. SPECIAL AGENT will not be required to erase electronically stored Confidential Information that has been saved to Backup Copies in accordance with its standard electronic back-up practices, on the condition that, except as otherwise required by applicable law: (i) its personnel whose functions are not primarily information technology do not access such Backup Copies; and (ii) its personnel whose functions are primarily information technology in nature access such Backup Copies only as reasonably necessary for the performance of their information technology duties (e.g., for purposes of system recovery). The Backup Copies will continue to be subject to the remaining terms of this Addendum.
- (d) **Disposal of Confidential Information**. SPECIAL AGENT agrees to maintain a security policy for the secure disposal of paper and any other media that contains Confidential Information that includes a technology or methodology that will render Confidential Information unusable, unreadable or indecipherable.
- (e) Cost of an Information Security Breach. SPECIAL AGENT will pay Company all costs or expenses that result from SPECIAL AGENT's acts or failure to act that result in an Information Security Breach.
- Permitted Uses and Disclosures by SPECIAL AGENT. Unless otherwise prohibited by the Agreement, this Addendum or applicable federal and state laws and regulations,

including the HIPAA Privacy and Security Rules, SPECIAL AGENT may access, use, disclose, transmit, store and transport Confidential Information:

- (a) for the proper management and administration of SPECIAL AGENT's business, provided that the access, use, disclosure, transmittal, storage and transportation are required by law, or SPECIAL AGENT obtains reasonable assurances from the entity or person to whom Confidential Information is disclosed that it will remain confidential and be accessed, used, disclosed, transmitted, stored, or transported only as required by law or for the purpose for which it was disclosed to the entity or person;
- (b) to carry out the legal responsibilities of SPECIAL AGENT;
- (c) to its Representatives if the Representatives are first informed of the confidential nature of such information and the obligations set forth herein, and agree to be bound thereby; and
- (d) to its Subcontractors if Subcontractors have entered into a written agreement with SPECIAL AGENT under which Subcontractors agree to be bound by the obligations in this Addendum.

4. SPECIAL AGENT's Additional Obligations Regarding Protected Health Information.

- (a) SPECIAL AGENT acknowledges that it is subject to the following requirements to the same extent as applicable to Company:
 - (i) to comply with subpart C of 45 CFR part 164 of the HIPAA Privacy and Security Rules, requiring development, implementation, maintenance and use of administrative, physical, and technical safeguards that reasonably and appropriately protect the confidentiality, integrity, and availability of the Protected Health Information, that it accesses, uses, creates, receives, maintains, transmits, or transports on behalf of Company;
 - (ii) at the request of and in the time, manner and means, electronic or otherwise, as specified by Company, to provide access to Protected Health Information to Company, or to an individual as directed by Company, in order to meet the requirements of the HIPAA Privacy and Security Rules;
 - (iii) to make any amendment(s) to Protected Health Information that Company directs or agrees to pursuant to HIPAA Privacy and Security Rules in the time and manner designated by Company;
 - (iv) to document and maintain information on any disclosure of Protected Health Information for at least six (6) years, and upon request, in the time, manner and means designated by Company, make any information about the disclosure of Protected Health Information available to Company or to

- an individual as directed by Company, in order for Company to meet the accounting requirements of the HIPAA Privacy and Security Rules; and
- (v) to make Protected Health Information and its internal practices, books and records, including policies and procedures, relating to the use and disclosure of Protected Health Information, available to the Secretary of Health and Human Services or to a state Attorney General for purposes of determining SPECIAL AGENT's or Company's compliance with the HIPAA Privacy and Security Rules.
- (b) The parties acknowledge that this Section 4(b) constitutes notice by SPECIAL AGENT to Company of the ongoing existence and occurrence of Unsuccessful Security Incidents for which no additional notice to Company will be required.

General Security Requirements.

- (a) SPECIAL AGENT will maintain a written, information security program designed to protect the confidentiality, integrity and availability of Confidential Information in paper or other records and within its information system, including computers, devices, applications, and any wireless systems, and designed to perform the following core information security functions:
 - (i) identify and assess both internal and external information security risks ("Risk Assessment");
 - (ii) utilize a defensive infrastructure;
 - (iii) implement policies and procedures that protect Confidential Information from unauthorized Use:
 - (iv) detect, respond to, and mitigate, Information Security Breaches and Security Incidents, restoring normal operations and services; and
 - (v) fulfill regulatory reporting obligations.
- (b) The Risk Assessment performed by SPECIAL AGENT will be:
 - (i) sufficient to inform the design of the information security program;
 - (ii) updated as reasonably necessary to address changes to SPECIAL AGENT's information systems, records, Confidential Information, and business operations; and
 - (iii) documented and carried out in accordance with written policies and procedures.

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- (c) SPECIAL AGENT will designate a qualified individual responsible for overseeing and implementing its information security program and enforcing its information security policy initiatives.
- (d) SPECIAL AGENT will assess the effectiveness of its information security program through continuous monitoring, periodic penetration testing and vulnerability assessments, or similar actions, all as dictated by its Risk Assessment.
- (e) SPECIAL AGENT. or SPECIAL AGENT's designated third party, will:
 - utilize qualified information security personnel to manage its information security risks and perform or oversee the performance of SPECIAL AGENT's core information security functions; and
 - (ii) provide or verify that such personnel have obtained periodic information security training to maintain up-to-date knowledge of changing information security threats and countermeasures.
- (f) SPECIAL AGENT will provide regular information security awareness training for all personnel.
- (g) SPECIAL AGENT will have written policies, implemented and approved by senior management for the protection of its information systems and Confidential Information, addressing the following:
 - (i) data governance and classification;
 - (ii) asset inventory and device management;
 - (iii) access controls and identity management;
 - (iv) business continuity and disaster recovery planning;
 - (v) system security and monitoring;
 - (vi) network security and monitoring;
 - (vii) physical security and environmental controls;
 - (viii) customer data privacy; and
 - (ix) vendor and third-party service provider ("TPSP") management, to include the following topics:
 - (A) identification and risk assessment of TPSPs;
 - (B) minimum information security practices required of TPSPs;

- (C) due diligence processes for assessing the information security practices of TPSPs; and
- (D) periodic assessment of TPSPs, based on the risk and the continued adequacy of the TPSPs' information security practices.
- (h) The following information systems' controls will be utilized by SPECIAL AGENT, to the extent prescribed by its written information security program:
 - limited user access privileges to information systems providing access to Confidential Information and periodical review of such access privileges, as dictated by SPECIAL AGENT's Risk Assessment;
 - (ii) multi-factor authentication for any individual accessing SPECIAL AGENT's internal networks from an external network, and for all privileged access to SPECIAL AGENT's cloud-based systems;
 - (iii) implementation of risk-based policies, procedures and controls designed to monitor the activity of authorized users and detect unauthorized Use or tampering with Confidential Information; and
 - (iv) implementation of encryption to protect Confidential Information, both in transit over external networks, and at rest.
- (i) To the extent dictated by SPECIAL AGENT's Risk Assessment, and for a duration specified by its records retention standards, SPECIAL AGENT will maintain audit trails:
 - (i) for material financial transactions; and
 - (ii) sufficient to recreate Security Incidents.
- (j) SPECIAL AGENT will have written procedures, guidelines and standards for the secure development of applications created in-house, and procedures for evaluating and testing the security of externally-developed applications used on SPECIAL AGENT's information systems.
- (k) SPECIAL AGENT will have a written Security Incident response plan designed to promptly respond to, and recover from, any Information Security Breach or successful Security Incident materially affecting the confidentiality, integrity or availability of the Confidential Information or the continuing functionality of any aspect of Company's business or operations. The plan will address the following areas:
 - internal processes for responding to an Information Security Breach or successful Security Incident;

- (ii) goals of the plan;
- (iii) definition and clear roles, responsibilities and levels of decision-making authority;
- (iv) external and internal communications and information sharing;
- identification or requirements for the remediation of any identified weaknesses in information systems and associated controls;
- (vi) documentation and reporting regarding Information Security Breaches or successful Security Incidents and related incident response activities; and
- (vii) evaluation and revision as necessary of the plan following an Information Security Breach or successful Security Incident.
- (1) No transfer of Confidential Information may be made by SPECIAL AGENT outside of the United States without the prior, express written authorization of Company.
- (m) Company may require SPECIAL AGENT to have an annual review and/or an annual technical audit of its security policies and practices by Company, or, at SPECIAL AGENT's option and expense, an independent auditor, to ensure compliance with this Addendum. The third-party audit report, including recommendations for remedying deficiencies where appropriate, will be provided to Company within seven (7) business days of receipt of the report by SPECIAL AGENT. SPECIAL AGENT will have thirty (30) calendar days to implement remedies to any identified deficiencies and notify Company that such deficiencies have been addressed. SPECIAL AGENT's failure to remedy the identified deficiencies will be considered in breach of this Section 5.
- 6. PCI-DSS Requirements for SPECIAL AGENT. If SPECIAL AGENT stores or transmits credit or debit card data on behalf of Company, or could impact the security of Company's cardholder data environment, SPECIAL AGENT will employ safeguards that comply with the Payment Card Industry Data Standard (PCI-DSS), as may be amended from time to time. Depending on services being provided pursuant to the Agreement, and upon request, SPECIAL AGENT will provide Company a PCI-DSS Attestation of Compliance.

7. General Provisions.

(a) Compliance with Laws. Each party will promptly: (i) comply with its obligations under this Addendum and with any federal and state laws and regulations as may now be in effect or as may hereafter be enacted, adopted or determined that apply to the confidentiality, security, or Use of Confidential Information; and (ii) cooperate with and assist the other party in fulfilling its federal and state legal and regulatory obligations with respect to Confidential

Information a party holds on behalf of the other. Such obligations include any: (viii) rights of or obligations to customers or consumers whose information is included in the Confidential Information; (ix) inventory and location of Confidential Information; and (x) performance of due diligence to ensure Representatives used in connection with performance of Services under the Agreement comply with the provisions of this Addendum.

- (b) Amendment. This Addendum will be amended to conform to any new or different legal requirements that result from any changes, revisions or replacements of any federal or state laws and regulations as may now be in effect or as may hereafter be enacted, adopted or determined that apply to the security, confidentiality, or Use of Confidential Information, including, without limitation, the HIPAA Privacy and Security Rules, on or before the effective compliance date thereof. Any such amendment will automatically be effective upon the effective compliance date of such laws and regulations and will become effective without the signature of either party.
- (c) Termination for Cause. In addition to any other termination provisions contained in the Agreement, a party may terminate the Agreement upon written notice to the other party that they have breached a term of this Addendum.
- (d) **Disclosures Required By Law or a Governmental Authority**. If either party is required to disclose the other party's Confidential Information in response to legal process or a governmental authority, such party will immediately notify the other party and, upon request, cooperate with the other party in connection with obtaining a protective order. The disclosing party will furnish only that portion of Confidential Information which it is legally required to disclose and will use commercially reasonable efforts to ensure that Confidential Information is treated confidentially.
- (e) *Indemnification*. Notwithstanding any other provisions of the Agreement, each party will indemnify, defend and hold the other party and its affiliates, and their directors, officers and employees, harmless for any liabilities, claims, demands, suits, losses, damages, costs, obligations and expenses, including without limitation attorneys' fees, court costs and punitive or similar damages, incurred by a party which result from any breach of this Addendum by the other party.
- (f) Equitable Relief. Both parties acknowledge that Confidential Information it receives is confidential and/or proprietary to the other party, that disclosure thereof could be seriously harmful to the business prospects of the other party, that the other party may not have adequate remedies at law for a breach of the confidentiality obligations hereunder and that money damages may be difficult or impossible to determine. Accordingly, each party agrees, in addition to all other remedies available at law, that, in the event of a breach or threatened breach of this Addendum, an aggrieved party will be entitled to: (i) seek equitable relief,

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- including injunctive relief; and (ii) reimbursement of all attorneys' fees and court costs arising in connection with seeking and obtaining such equitable relief.
- (g) Material Obligation/Survival. Each obligation contained in this Addendum is deemed to be a material obligation of the parties hereunder and will survive the termination of the Agreement.
- Interpretation. In the event of an inconsistency or conflict between the terms of (h) the Agreement and the terms of this Addendum, this Addendum will control. Any such inconsistency or conflict will be resolved in favor of a meaning that permits the parties to comply with the HIPAA Privacy and Security Rules or any other federal and state laws and regulations that apply to the confidentiality of Confidential Information. This provision will supersede any similar provision in the Agreement. In the event of an inconsistency between the provisions of this Addendum and mandatory provisions of the HIPAA Privacy and Security Rules or any other federal and state laws and regulations that apply to the confidentiality of Confidential Information, as may be amended from time to time, the HIPAA Privacy and Security Rules or any other federal and state laws and regulations that apply to the confidentiality of Confidential Information, including, without limitation, any definitions in any such federal and state laws and regulations, will control. Where provisions of this Addendum are different than those mandated in the HIPAA Privacy and Security Rules or any other federal and state laws and regulations that apply to the confidentiality of Confidential Information but are nonetheless permitted by such federal and state laws and regulations, the provisions of this Addendum will control.

UNITED OF OMAHA LIFE INSURANCE COMPANY LIFE ISSUE ADVANCE COMMISSION AMENDMENT

This Amendment ("Amendment") is part of the General Agent Agreement or Representative Agreement ("Agreement") between General Agent or Representative ("GA/Rep") and Company which executes this Amendment and is effective on the date signed or stamped by Company for the latest approved advance commission transmittal, as submitted by your Master General Agency. The parties would like to amend the Agreement to provide for the advancing of certain first year commissions on certain Company life insurance Products.

A. COMMISSION ADVANCES.

- Company agrees to provide GA/Rep with advances on certain first year commissions ("Advances") upon issuance of certain life insurance Products.
- GA/Rep may receive Advances on certain life insurance Products as made available to GA/Rep from time to time. Advances will not be made on internal replacement business. Company may make additional Products available for Advances or discontinue Advances on certain Products in its sole discretion.
- 3. Advances will be paid based on the Company approved advance mode and advance maximum amount per policy assigned to this Amendment. Advances will be calculated in accordance with the terms and conditions established by Company, which may be changed from time to time at Company's sole discretion. Payment of Advances will be included with regular commission payments made pursuant to the terms of the Agreement.
- B. PAYMENT OF ADVANCES. Advances are subject to all provisions of the Agreement. Company shall have absolute and complete discretion to withhold payment of any or all Advances to GA/Rep. Advances may be withheld for any reason, including but not limited to, doubts that a policy will be issued or accepted, failure to submit appropriate premium with applications, and actual or potential Indebtedness by GA/Rep and/or any other persons or entities in GA/Rep's down line distribution hierarchy to Company. Further, Company shall have absolute and complete discretion to determine whether applications submitted by GA/Rep qualify for Advances.

C. REPAYMENT OF ADVANCES.

- Advances generally will be repaid from commissions earned on the Products.
 However, all Advances are a debt owed by GA/Rep to Company, and GA/Rep
 agrees to repay any outstanding Advances to Company within ten (10) days of
 demand for repayment by Company.
- 2. In addition to the right to repayment set forth in Section C.1 of this Amendment, GA/Rep agrees that the following Advances will be immediately repaid to Company:
 - (a) Advances made on policies which do not issue,
 - (b) Advances made with respect to premium which is refunded for any reason, and
 - (c) Advances made with respect to premium, which is not collected by Company.
- Company may offset any Advance or other sum payable to GA/Rep, specifically including unearned commissions, against any amounts GA/Rep and/or other persons or entities in GA/Rep's distribution hierarchy owe to Company, without regard to whether such amounts relate to Products.
- **D. AMENDMENT TO INDEMNIFICATION PROVISION.** Section I. of the Agreement shall remain in effect in its entirety and shall be supplemented as follows:

"In addition, GA/Rep agrees to indemnify Company for any losses suffered by Company resulting from Company's agreement to make Advances to GA/Rep and/or other persons or entities in GA/Rep's down line distribution hierarchy. Upon GA/Rep's written request, Company shall cease making Advances to GA/Rep and/or other persons or entities in GA/Rep's down line distribution hierarchy, which request shall become effective on the date such request is processed by Company."

E. COLLECTION COSTS. In the event any suit or other action is commenced to enforce any provision of this Amendment or to force repayment of any Advances, GA/Rep agrees to pay such additional sums for attorney fees, costs of suit, collection fees or such other costs and expenses as may be incurred by Company in such suit or action.

- F. TERMINATION. This Amendment shall be terminated upon the earlier of:
 - 1. Termination of the Agreement, or
 - 2. Receipt of notice from one party to the other that this Amendment is terminated.

G. MISCELLANEOUS.

- 1. This Amendment shall only apply to applications with an application sign date on or after the effective date of this Amendment, which shall be the date processed in Company's system.
- 2. All commission calculations will be based on Company records.
- 3. Advances on Products may be adjusted, modified or eliminated at Company's sole discretion.
- 4. The administrative rules, practices and procedures regarding Advances may be revised, modified or supplemented by Company from time to time.
- 5. This Amendment shall be read together and construed as one document with the Agreement, but to the extent of any inconsistency or ambiguity, this Amendment shall govern. Except as specifically provided in this Amendment, all of the terms and conditions of the Agreement shall remain in full force and effect.
- 6. Capitalized terms not otherwise defined herein shall have the meaning given them in the Agreement.

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UNITED OF OMAHA LIFE INSURANCE COMPANY LIFE ISSUE ADVANCE COMMISSION AMENDMENT

Please Note: The Debt Verification Authorization form must also be signed and must accompany this signature page before advancing will be considered for approval.

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for-	SOCIAL SECURITY or	
BY:	TAX ID NUMBER:	
(Signature always required)		
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This Amendment is subject to Company's written approval. If Company approves this Amendment, Company will send an executed signature page to the GA/Rep. The executed signature page will become part of this Amendment. The advance mode and the advance maximum amount per policy will be included on the executed signature page.

MUTUAL OF OMAHA INSURANCE COMPANY UNITED OF OMAHA LIFE INSURANCE COMPANY UNITED WORLD LIFE INSURANCE COMPANY OMAHA INSURANCE COMPANY HEALTH ISSUE ADVANCE COMMISSION AMENDMENT

This Amendment ("Amendment") is part of the General Agent Agreement or Representative Agreement ("Agreement") between General Agent or Representative ("GA/Rep") and each insurance company which executes this Amendment (each a "Company"), and is effective on the date signed or stamped by Company for the latest approved advance commission transmittal, as submitted by your Master General Agency. The parties would like to amend the Agreement to provide for the advancing of certain first year commissions on certain Company health insurance Products.

A. COMMISSION ADVANCES.

- Company agrees to provide GA/Rep with advances of certain first year commissions ("Advances") upon issuance of certain health insurance Products.
- GA/Rep may receive Advances on certain health insurance Products as made available to GA/Rep from time to time. Advances will not be made on internal replacement business or affiliate replacement business. Company may make additional Products available for Advances or discontinue Advances on certain Products in its sole discretion.
- 3. Advances will be paid based on the Company approved advance mode and advance maximum amount per policy assigned to this Amendment. Advances will be calculated in accordance with the terms and conditions established by Company, which may be changed from time to time at Company's sole discretion. Payment of Advances will be included with regular compensation payments made pursuant to the terms of the Agreement.
- B. PAYMENT OF ADVANCES. Advances are subject to all provisions of the Agreement. Company shall have absolute and complete discretion to withhold payment of any or all Advances to GA/Rep. Advances may be withheld for any reason, including but not limited to, doubts that a policy will be issued or accepted, failure to submit appropriate premium with applications, and actual or potential Indebtedness by GA/Rep and/or other persons or entities in GA/Rep's down line distribution hierarchy to Company. Further, Company shall have absolute and complete discretion to determine whether applications submitted by GA/Rep qualify for Advances.

C. REPAYMENT OF ADVANCES.

- Advances generally will be repaid from commissions earned on the Products.
 However, all Advances are a debt owed by GA/Rep to Company, and GA/Rep
 agrees to repay any outstanding Advances to Company within ten (10) days of
 demand for repayment by Company.
- In addition to the right to repayment set forth in Section C.1 of this Amendment, GA/Rep agrees that the following Advances will be immediately repaid to Company:
 - (a) Advances made on policies which do not issue,
 - (b) Advances made with respect to premium which is refunded for any reason, and
 - (c) Advances made with respect to premium which is not collected by Company.
- Company may offset any Advance or other sum payable to GA/Rep, specifically
 including unearned commissions, against any amounts GA/Rep and/or other
 persons or entities in GA/Rep's distribution hierarchy owe to Company, without
 regard to whether such amounts relate to Products.
- D. AMENDMENT TO INDEMNIFICATION PROVISION. Section I. of the Agreement shall remain in effect in its entirety and shall be supplemented as follows:

"In addition, GA/Rep agrees to indemnify Company for any losses suffered by Company resulting from Company's agreement to make Advances to GA/Rep and/or other persons or entities in GA/Rep's down line distribution hierarchy. Upon GA/Rep's written request, Company shall cease making Advances to GA/Rep and/or other persons or entities in GA/Rep's down line distribution hierarchy, which request shall become effective on the date such request is processed by Company."

E. COLLECTION COSTS. In the event any suit or other action is commenced to enforce any provision of this Amendment or to force repayment of any Advances, GA/Rep agrees to pay such additional sums for attorney fees, costs of suit, collection fees or such other costs and expenses as may be incurred by Company in such suit or action.

- F. TERMINATION. This Amendment shall be terminated upon the earlier of:
 - Termination of the Agreement, or
 - 2. Receipt of notice from one party to the other that this Amendment is terminated.

G. MISCELLANEOUS.

- This Amendment shall only apply to applications submitted by a GA/Rep who
 has an active contract, license, and applicable state appointment with Company
 at the time the GA/Rep submits an application to Company.
- This Amendment shall only apply to applications with an application sign date on or after the effective date of this Amendment, which shall be the date processed in Company's system.
- 3. All commission calculations will be based on Company records.
- Advances on Products may be adjusted, modified or eliminated at Company's sole discretion.
- 5. The administrative rules, practices and procedures regarding Advances may be revised, modified or supplemented by Company from time to time.
- 6. This Amendment shall be read together and construed as one document with the Agreement, but to the extent of any inconsistency or ambiguity, this Amendment shall govern. Except as specifically provided in this Amendment, all of the terms and conditions of the Agreement shall remain in full force and effect.
- Capitalized terms not otherwise defined herein shall have the meaning given them in the Agreement.

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MUTUAL OF OMAHA INSURANCE COMPANY UNITED OF OMAHA LIFE INSURANCE COMPANY UNITED WORLD LIFE INSURANCE COMPANY OMAHA INSURANCE COMPANY HEALTH ISSUE ADVANCE COMMISSION AMENDMENT

(Signature always required) PRINTED NAME: DATE: Please Note: The completed Advance Commission Transmittal Form maccompany this signed Advance Commission Amendment. MASTER GENERAL AGENCY I approve of the Advance of Commission pursuant to this Agreement. BY: (Signature always required)	GENERAL AGENT/REPRESEN	HAIIVE	
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PRINTED NAME: DATE: Please Note: The completed Advance Commission Transmittal Form maccompany this signed Advance Commission Amendment. MASTER GENERAL AGENCY I approve of the Advance of Commission pursuant to this Agreement. BY: (Signature always required)	BY:	TAX ID NUMBER:	
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TITLE: President, American Brokerage Services DATE:	MASTER GENERAL AGENCY I approve of the Advance of Comm BY: (Signature always required) PRINTED NAME:	mission pursuant to this Agreement. DAN DUBYK	tal Form must

This Amendment is subject to Company's written approval. If Company approves this Amendment, Company will send an executed signature page to the GA/Rep. The executed signature page will become part of this Amendment. The advance mode and the advance maximum amount per policy will be included on the executed signature page.

DEBT VERIFICATION AUTHORIZATION

Mutual of Omaha Insurance Company and its affiliates (together, "Mutual of Omaha") are a Vector One subscriber. Accordingly, as part of the contracting and appointment process and determination of eligibility for advancement of commissions, Mutual of Omaha will conduct a commission related debt verification report on Vector One's Debit-Check.com secured web portal to determine if another insurance carrier has reported that you have an outstanding commission-related debit balance. Mutual of Omaha will consider the results of the commission related debt verification report in order to determine your eligibility to be contracted and appointed, or to receive advanced commissions as an insurance producer. We will obtain the commission related debt verification report:

Vector One Operations, LLC P.O. Box 12368 Scottsdale, AZ 85267 (800) 860-6546